

Clients's Checklist of Requirements for CSHP Application

(For DPWH/Other Government Agency/Private project and Residential Project engaging the services of a construction firm)

A. General Requirements

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| 1 | Letter of intent addressed to the PO/FO Head, indicating the name of authorized contact person with telephone number/s. (1 copy) | |
| 2 | Duly accomplished application form for CSHP evaluation (2 copies) | |
| 3 | Safety and Health Program. Two (2) copies, one (1) copy must be original print | |

B. CSHP Program must contain the following:

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| 1. | Name of person who prepared the program.
(please indicate if accredited by DOLE as OSH Practitioner) | |
| 2. | Project Description: | |
| | a. Specific name of project | |
| | b. Location of the project | |
| | c. Project classification | |
| | d. Project owner | |
| | e. Name of main contractor | |
| | f. Estimated number of workers to be deployed | |
| | g. Estimated start of execution of project | |
| | h. Estimated duration | |
| | i. Scope of work to be undertaken | |
| 3. | Company Safety Policy
(Written on a company letterhead and must be duly signed by the highest company official or the highest ranking company representative who has over-all control of project execution.) | |
| 4. | Composition of Safety and Health Committee (Per project).
Must specify the proposed structure and membership of the safety and health committee (Specify the names) | |
| 5. | Names of Site Safety and Health personnel
(Depending on the number of workers to be deployed in the construction site) | |
| 6. | Specific duties and responsibilities of the designated Safety Officer/Consultant | |
| 7. | SPECIFIC PROVISIONS ON THE FOLLOWING (if applicable): | |
| | a. On-site safety and health promotion and continuing information dissemination | |
| | b. Accident and incident investigation and reporting system | |
| | c. Protection of the general public within the vicinity of the construction site | |
| | d. Environmental Control | |
| | e. Guarding of hazardous machinery | |
| | f. Personal Protective Equipment | |
| | g. Handling of Hazardous substances | |
| | h. General materials handling and storage procedures | |
| | i. Workers skills and certification (for critical occupation) | |
| | j. Provisions for transportation facilities for workers in case of emergency | |
| | k. Temporary Fire Protection Facilities and equipment | |
| | l. First aid and health care medicines, equipment and facilities | |
| | m. Workers Welfare Facilities | |
| | n. Proposed Hours of Work and Rest Breaks | |
| | o. Construction waste disposal | |
| | p. Testing and inspection of construction heavy equipment.(if construction heavy equipment will be utilized in the project) | |
| | q. Disaster and Emergency Preparedness contingency plan | |
| | r. Pandemic Control Plan, if applicable | |
| 8. | Standards Operating Procedure and Job Hazard Analysis for any of the following activities or other hazardous work not outlined herein. | |
| | a. Site Clearing | |
| | b. Excavations | |
| | c. Erection and dismantling of scaffolds and other temporary working platforms | |
| | d. Temporary electrical connections/installations | |
| | e. Use of scaffolds and other temporary working platforms | |
| | f. Working at unprotected elevated working platforms or surfaces | |
| | g. Use of power tools and equipment | |
| | h. Gas and electric welding and cutting operations | |

	i. Working in confined spaces	
	j. Use of internal combustion engines	
	k. Handling hazardous and/or toxic chemical substances	
	l. Use of hand tools	
	m. Use of mechanized lifting appliances for movement of materials	
	n. Use of construction heavy equipment	
	o. Demolition	
	p. Installation, use and dismantling of hoist and elevators	
9.	Penalties/Sanctions for violation of the provision/s of the SH Program	

C. ATTACHMENTS

1	Rule 1020 of the OSHS (one time Registration) - DO 174-17 of other engaged subcontractors not performing construction activity, if applicable	
2.	Photocopy of Notice of Award (NOA) with the winning bidder's signed the "conforme" portion OR any documentary proof/s showing that the company/contractor is the chosen/winning bidder	
3.	Photocopy of the valid PCAB license. If joint venture (JV), Contractor's PCAB Special JV License and JV Agreement	
4.	Photocopy of COSH Training of designated Safety Officer/Consultant	
5	Photocopy of Standard First Aid Training and valid ID of designated First Aider	
6	Photocopy of BOSH Training for OH Nurse of designated OH Nurse, if applicable	
7	Photocopy of Basic OSH Training on Occupational Medicine for designated OH Physician, if applicable	
8	Certificate of Inspection and Testing of Construction Heavy Equipment (CHE) conducted by a DOLE accredited inspection and testing organization, if applicable	
9	Skills Certificate of Construction Heavy Equipment operators issued by TESDA, if applicable	
10	Contract with nearby hospital/clinic in lieu of the required infirmary/hospital, if applicable	
11	Documents to prove that the project is not yet complete/finished, if needed	